

WOKINGHAM BOROUGH COUNCIL EXECUTIVE FORWARD PROGRAMME

THIS DOCUMENT IS A “NOTICE” IN ACCORDANCE WITH
THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION) (ENGLAND)
REGULATIONS 2012

23 September 2022 - Updated Executive Forward Programme

Updated 23 September 2022

EXECUTIVE MEETING – 29 SEPTEMBER 2022

Ref No.	Subject for Decision	Decision to be taken by	List of Documents to be submitted to the Decision Maker for consideration and Background Documents	Contact Details (Director/ Author)	Responsible Lead Member	Statement as to whether the item is likely to be considered in private and if so the reasons why / Explanation for any deferment of item
WBC1300	<p>Ceasing the Supply of Single Use Plastic Food Caddy Liners Purpose: To consider the service, user, environmental and financial implications of the continued use of Council provided single use plastics for food caddies</p>	Executive		Director, Place and Growth - Steve Moore/ Richard Bisset	Executive Member for Environment, Sport and Leisure - Ian Shenton	N/A
WBC1303	<p>Special Education Needs and Disability Sufficiency and Safety Valve Programmes Purpose: To seek approval for a range of measures to increase the number of local specialist school places for children with high and complex special education needs and to reduce the High Needs Block deficit while maintaining quality of provision.</p>	Executive	Covering report and appended programme outline documents.	Director, Children's Services - Helen Watson, Deputy Chief Executive - Graham Ebers/ Piers Brunning	Executive Member for Children's Services - Prue Bray	N/A

WBC1298	<p>Energy Contract Procurement Purpose: To seek approval from Executive for the migration of the Council's energy contracts from the incumbent supplier to a new supplier.</p>	Executive		Deputy Chief Executive - Graham Ebers/ Craig Hoggeth	Executive Member for Finance - Imogen Shepherd-DuBey	N/A The report includes commercially sensitive information relating to the Council's energy contracts.
WBC1301	<p>Twyford Neighbourhood Plan Purpose: To seek approval of Executive to consult on the draft Twyford Neighbourhood Plan and to procure and appoint an independent examiner to examine the plan.</p>	Executive	Twyford Draft Neighbourhood Plan Housing Needs Assessment Design Guidelines and Codes Report Equality Impact Screening Report Form Other relevant non-background papers would be available on request	Director, Place and Growth - Steve Moore/ Craig Hoggeth	Executive Member for Planning and Local Plan - Lindsay Ferris	N/A
WBC1299	<p>Finchampstead Neighbourhood Plan - Regulation 16 Consultation and Future Examination Purpose: This report seeks to continue to support Finchampstead Parish Council in their efforts to help shape how development is managed in their area. The approval of Executive is sought to consult on a draft Neighbourhood Plan in order to seek views on its content. Authority is also sought to procure an independent examiner, as required by legislation, who will subsequently examine the Plan, which includes considering all the representations submitted during the consultation.</p>	Executive		Director, Place and Growth - Steve Moore/ James McCabe	Executive Member for Planning and Local Plan - Lindsay Ferris	N/A

WBC1297	Off Street Car Parking Charges Purpose: To set the fees and charges associated with on and off street parking within the Borough	Executive		Director, Place and Growth – Steve Moore/ Chris Easton, Andy Glencross	Executive Member for Active Travel, Transport and Highways – Paul Fishwick	N/A
WBC1292	Local Bus Services Purpose: To seek approval for the retender of local bus services	Executive		Director, Place and Growth – Steve Moore/ Rebecca Brooks	Executive Member for Active Travel, Transport and Highways – Paul Fishwick	N/A Yes – it is likely that part of the report will be considered at a private meeting of the Executive. This is because it is likely that the report will contain information relating to the business or financial affairs of individuals.
WBC1293	Reprocurement of Berkshire Community Equipment Service Purpose: To seek approval from Members to jointly procure the Berkshire Community Equipment Service.	Executive	Procurement Business Case Equality Impact Assessment	Director, Adult Social Care and Health – Matt Pope, Director, Children’s Services – Helen Watson/ Sarah Salter	Executive Member for Health, Wellbeing and Adult Services - David Hare	N/A Contains commercially sensitive financial information.
WBC1294	Blue Bag Provision For 2023 Purpose: To assess the blue bag provision for 2023	Executive		Director, Place and Growth – Steve Moore/ Richard Bisset	Executive Member for Environment, Sport and Leisure – Ian Shenton	N/A
WBC1291	Health and Safety Annual Report 21-22 Purpose: For Executive to note the Annual Report and agreed Safety Improvement Plan for 22-23.	Executive		Chief Executive – Susan Parsonage, Director, Place and Growth – Steve Moore/ Laurence McCammick	.Leader of the Council and Executive Member for Business and Economic Development- Clive Jones	N/A
WBC1288	Commissioned Services For The Health And Wellbeing Of Carers Purpose: This paper reviews the provision	Executive	Equality Impact Assessment Executive report Procurement business case	Director, Adult Social Care and Health – Matt Pope/ Pamela Iyer	Executive Member for Health, Wellbeing and Adult Services - David Hare	N/A Yes – it is likely that part of the report will be considered at a private meeting of the Executive. This is because it is

	of adult social care services for carers in the Borough and looks at options for ensuring that need is met amongst this demographic.					likely that the report will contain information relating to the business or financial affairs of individuals.
WBC1289	Violence Against Women and Girls – White Ribbon Accreditation Purpose: To agree the Council's commitment to achieving White Ribbon Accreditation.	Executive		Director, Place and Growth – Steve Moore/ Narinder Brar	Executive Member for Climate Emergency and Resident Services – Sarah Kerr	N/A
WBC1290	Risk Management Policy and Guidance Purpose: To approve the Council's Risk Management Policy and Guidance.	Executive	Risk Management Policy Risk Management Guidance	Deputy Chief Executive – Graham Ebers/ Andrew Moulton, Paul Ohsan Ellis	.Leader of the Council and Executive Member for Business and Economic Development- Clive Jones	N/A
WBC1287	Carnival Hub Public Realm Art Installation Purpose: Seek authority for the Council to enter into a loan with Arts4Wokingham for 'The Arc' art installation to be located as part of the Carnival Hub public realm.	Executive		Deputy Chief Executive – Graham Ebers/ Craig Hoggeth	.Leader of the Council and Executive Member for Business and Economic Development- Clive Jones	N/A
EXECUTIVE MEETING – 27 OCTOBER 2022						
	Annual Report Purpose: Annual Report for the year April 2021 to March 2022	Executive		Chief Executive - Susan Parsonage/ Will Roper	.Leader of the Council and Executive Member for Business and Economic Development- Clive Jones	N/A
	Officers' response to the recommendations from the Tree Protection and Biodiversity Task & Finish	Executive		Director, Place and Growth - Steve Moore/ Andy Glencross	Executive Member for Environment, Sport and Leisure - Ian Shenton	N/A

	<p>Group Purpose: This report sets out the Officer response to the 15 Recommendations set out in section 2 (Attachment 1) Tree Protection & Biodiversity Task & Finish Group, Report and Recommendations, March 2022</p>					
WBC1304	<p>Rent Setting Policy Purpose: Rent Setting policy requires annual approval from Executive to ensure we are regularising the current annual rent setting process and adhering to the Rent Standard 2020.</p>	Executive	Rent Setting Policy and equality impact assessment	Director, Place and Growth - Steve Moore/ Harrison Wilks	Deputy Leader of the Council and Executive Member for Housing - Stephen Conway	N/A
WBC1295	<p>Capital Monitoring 2022/23 - Q2 Purpose: To consider the Capital Monitoring position at the end of Quarter 2</p>	Executive	Capital Monitoring 2022/23 - Quarter 2	Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC1296	<p>Revenue Monitoring 2022-23 Q2 Purpose: To consider the revenue budget position at the end of Quarter 2</p>	Executive	Revenue Budget Monitoring Report 2022/23 - Quarter 2	Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
	<p>Lease for Learning Disability Respite Centre Purpose: To approve lease to continue occupancy of the Learning Disability Respite Centre at Loddon Court</p>	Executive	Heads of Terms of Lease	Director, Adult Social Care and Health - Matt Pope/ Jenny Lamprell	Executive Member for Health, Wellbeing and Adult Services - David Hare	N/A Contains financially sensitive information
EXECUTIVE MEETING – 24 NOVEMBER 2022						
	<p>WBC Tree Strategy Public Consultation Purpose: To seek Executive approval to</p>	Executive		Director, Place and Growth - Steve Moore/ Laura Buck	Executive Member for Environment, Sport and Leisure - Ian Shenton	N/A

	publish the draft Tree Strategy and undertake a full public consultation.					
	<p>Climate Emergency Impact Assessment Tool</p> <p>Purpose: This report outlines the importance of implementing an assessment tool around climate emergency issues and considerations, in order to do as much as possible to reach the goal of net zero by 2030. It highlights the benefits implementing this tool will bring to the community, the environment and the council through multiple aspects and details exactly how this can be realistically achieved.</p>	Executive	Cover Report Detailed Report Tool Template Tool Guidance	Deputy Chief Executive - Graham Ebers/ Andrew Collins	Executive Member for Climate Emergency and Resident Services - Sarah Kerr	N/A
	<p>Care Home Purchase</p> <p>Purpose: To receive approval</p>	Executive		Director, Adult Social Care and Health - Matt Pope/ Wesley Hedger	Executive Member for Health, Wellbeing and Adult Services - David Hare	N/A the identity of the property(ies) and the sum that the Council is prepared to pay must remain exempt until contracts have been exchanged.
EXECUTIVE MEETING – 26 JANUARY 2023						
WBC1302	<p>Adult Social Care Strategy and Social Care Futures</p> <p>Purpose: For Executive to approve amendments to the Council's Adult Social Care Strategy to incorporate Social Care Future.</p>	Executive		Director, Adult Social Care and Health - Matt Pope/ Jenny Lamprell, Iftkhar Ahmed	Executive Member for Health, Wellbeing and Adult Services - David Hare	N/A

Members of the Executive:-

Clive Jones
Stephen Conway
Rachel Bishop-Firth
Paul Fishwick
Prue Bray

Leader of Council and Executive Member for Business and Economic Development
Deputy Leader of the Council and Executive Member for Housing,
Equalities, Inclusion and Fighting Poverty
Active Travel, Transport and Highways
Children's Services

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Lindsay Ferris David Hare Sarah Kerr Ian Shenton Imogen Shepherd-DuBey		Planning and Local Plan Health & Wellbeing and Adult Services Climate Emergency and Resident Services Environment, Sport and Leisure Finance				

Note:

Unless the matter has been listed as being likely to be discussed in private, copies of the reports associated with the above decisions will be available no earlier than five days before the meeting at the Council Offices, Shute End, Wokingham; on the Council's website; by contacting a member of the Democratic Services Team on 0118 974 6053 or by emailing democratic.services@wokingham.gov.uk

